

### **Transitions**

We recognise that transitions can be difficult for a child with SEND and take steps to ensure that any transition is as smooth as possible. We work closely with other schools and pre-schools to ensure a careful transition plan is arranged when your child moves schools. Parents are always involved in this process.

### **SENCo**

Our SENCo, Gemma Western, is able to offer support and advice, guidance and assistance to parents/carers of children attending (or looking to attend) both Churchdown Village Infant School and Preschool. Please contact the main office to arrange a meeting.

### **Remember**

Please get in touch with your class teacher if you have any concerns. The SENCo and Senior Leadership Team are also available to discuss any concerns and offer advice.

### **Further Information**

[www.churchdownvillageinf.co.uk](http://www.churchdownvillageinf.co.uk)

<http://www.glosgloamiliesdirectory.org.uk/kb5/glougs/glosgloamilies/home.page>

[www.sendiassglo.org.uk](http://www.sendiassglo.org.uk)

### **School Contacts**

Head Teacher - Mrs Julie Guest

SENCo - Mrs Gemma Butt

SEND Governor - Dr. Hartwell



## Special Education Needs and Disability

Churchdown Village Infant School

Station Road, Churchdown,

Gloucestershire, GL3 2NB

[admin@cvis.org.uk](mailto:admin@cvis.org.uk)

[www.churchdownvillageinf.co.uk](http://www.churchdownvillageinf.co.uk)

**Churchdown Village Infant** is totally inclusive and we welcome all children. Where a child has a recognised need or disability, we will make reasonable adjustments to meet those needs and to ensure that your child thrives in our setting. Our school is fully accessible and whilst supporting our children we promote independence skills.

The class teacher and the SENCo are your key points of contact to discuss your child's needs.

### **What is SEND?**

SEND or Special Educational Needs and Disability is when pupils may need additional or different provision to enable them to achieve their full potential. It is when one or more of the following is a barrier to their learning:

1. Communication and interaction
2. Cognition and learning
3. Social, emotional and mental health
4. Sensory/physical

### **What does SEND support look like?**

#### **Identification**

Assessments by the class teacher will quickly identify if your child is having difficulty in an area of learning. Each child's progress is closely tracked. Lessons will be adapted to meet your child's needs.

Our SENCo works closely with all class teachers to provide appropriate targeted interventions to support your child make progress in their area(s) of need.

#### **Support**

This could be in the form of extra small group work, 1:1 support, and may involve using specialist intervention, materials or equipment.

If despite all the extra-support, your child is still struggling to meet their expected targets, it is likely your child has special educational needs. At this stage a 'My Plan' will be written and will be reviewed at least 3 times a year. At this point your child will be monitored very closely and will receive appropriate additional support.

Additional SEND advice and support may be required from outside agencies. These may include:

- School Nurse
- Advisory Teaching Service
- Speech and Language Therapist
- Occupational Therapist
- Educational Psychologist
- Children & Young Peoples Service.

At this stage a My Assessment may be created to collate information from parents, the child and any agencies involved and gain a more holistic view.

A tiny minority of children will have more complex needs, needing significantly higher levels of support. If this should happen our SENCo, in consultation with parents and other professionals, may request the Local Authority to undertake a full assessment of the child's needs.

If the Local Authority are in agreement they will draw up an Education Health and Care Plan (EHCP) for the child. The EHC plan will ensure additional support for your child and will be reviewed annually. More information can be found on the [glofamilies](#) or [sendiass](#) website.